

County Attorney

DESCRIPTION

The County Attorney’s Office represents the County in all civil legal matters and is responsible for providing a full range of legal services to the Board of Supervisors and all Boards, departments, agencies, Constitutional offices, and employees of the County, as well as the School Board and School divisions. This office drafts or reviews proposed County

ordinances and represents the County and its agencies in litigation. In addition, this office supervises work performed by outside legal counsel, maintains and updates the Hanover County Code, responds to resident inquiries and drafts or reviews all deeds, leases, contracts, bonds, and other legal documents.

BUDGET SUMMARY

	FY10 Actual	FY11 Budget	FY12 Budget	FY11 to FY12	FY13 Plan
Expenditures					
Personnel	\$ 1,074,978	\$ 1,073,447	\$ 1,103,785	2.8%	\$ 1,120,171
Operating	66,497	76,521	70,079	(8.4%)	70,079
Total Expenditures	<u>\$ 1,141,475</u>	<u>\$ 1,149,968</u>	<u>\$ 1,173,864</u>	2.1%	<u>\$ 1,190,250</u>
Revenues					
General Fund Revenue	\$ 1,141,475	\$ 1,149,968	\$ 1,173,864	2.1%	\$ 1,190,250
Total Revenue	<u>\$ 1,141,475</u>	<u>\$ 1,149,968</u>	<u>\$ 1,173,864</u>	2.1%	<u>\$ 1,190,250</u>
General Fund Percent	100.0%	100.0%	100.0%		100.0%
Full-time Positions	9	9	9	0.0%	9
Full-time Equivalents	9.0	9.0	9.0	0.0%	9.0

BUDGET HIGHLIGHTS

This office provides the legal counsel to the Board of Supervisors, School Board and nearly all County departments and agencies. This includes ordinance development, legal representation and related support in ensuring compliance with policies, laws and regulations. The increase in personnel expenses is due mainly to a compensation

adjustment and increased health insurance costs. The decrease in the operating budget is due primarily to reductions in local mileage reimbursement and educational training. The department will also continue with reduced employee hours for a position in FY12.

GOALS AND OBJECTIVES

- Provide prompt and effective legal assistance to all County elected and appointed Boards, Constitutional Officers, and all departments.



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